

## COMMISSIONER BOARD MINUTES

August 11, 2026

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

Commissioner Samuel Breene  
Commissioner Kenneth J. Bryan  
Commissioner Timothy Heffernan  
Dorothy "Dottie" Tawney, Chief Clerk  
Regina Meador, Admin. Assistant  
Rich Winkler, Solicitor  
Jeannie Ritchey, Treasurer  
Laura Anna, Elections  
Justin Wolfe, HR  
Michael Anderson, Fiscal  
Amie Wood-Wessell, Human Services

Amie Wood-Wessell, Human Services  
Kara Kauffman, Two Mile Park  
Randy Bartley, Explore  
Kara O'Neil, The Derrick  
Tony Prelec, Energy System Group  
Jon Siennick

Commissioner Samuel Breene, said the invocation before the meeting.

All rose and said the Pledge of Allegiance.

The Election Board meeting was convened and adjourned. The Retirement Board meeting was convened and adjourned.

1. Commissioner Breene called the Commissioner Board meeting to order at 4:36 p.m.
2. Commissioner Bryan made a motion to approve the agenda for August 11, 2026, seconded by Commissioner Heffernan, aye all.
3. Commissioner Heffernan made a motion to approve the minutes from the July 14, 2026 meeting, seconded by Commissioner Bryan, aye all.
4. There was no public comment on the Commissioner Board Agenda.
5. **Court Administration:** No business to be presented.
6. **Row Offices:** No business to be presented.
7. **Prison:** No business to be presented.
8. **Community Services Administration:** No business to be presented
9. **Human Services:**
  - a. Human Services Agenda for approval, Attachment C:

### **Attachment C – Human Service Contracts** **2026-2027 Contract**

#### **Item 1: Keystone Adolescent Center, Inc.**

**CYFS**

**Synopsis:** Request Commissioners' approval for the renewal of the existing contract with Keystone Adolescent Center, Inc. Contract for the period of July 1, 2026 thru June 30, 2027.

Purpose of Contract: To provide FC and Group Home services at the range of \$209.00 to \$1,275.00 as determined necessary by the County in addition to providing additional services at the range of \$40.00 to \$2,450.00 as determined necessary by the County.

**Item 2: Merakey Pennsylvania**

**CYFS**

**Synopsis:** Request Commissioners' approval for the renewal of the existing contract with Merakey Pennsylvania. Contract for the period of July 1, 2026 thru June 30, 2027.

Purpose of Contract: To provide Foster Care services as needed in the range of \$19.18 to \$248.88 as approved by the County.

**Item 3: Crossroads Group Home & Services, Inc.**

**CYFS**

**Synopsis:** Request Commissioners' approval for the renewal of the existing contract with Crossroads Group Home & Services, Inc. Contract for the period of July 1, 2026 thru June 30, 2027.

Purpose of Contract: Provide boys group home services at the rate of \$215.00 per day and provide girls group home services at the rate of \$240.00 per day.

**Item 4: Cornell Abraxas Group, LLC.**

**CYFS**

**Synopsis:** Request Commissioners' approval for the renewal of the existing contract with Cornell Abraxas Group, LLC. Contract for the period of July 1, 2026 thru June 30, 2027.

Purpose of Contract: Provide Group Home and Residential Placement Services in the range of \$485.23 to \$836.83 per day.

**Item 5: Child to Family Connections**

**CYFS**

**Synopsis:** Request Commissioners' approval for the renewal of the existing contract with Child to Family Connections. Contract for the period of July 1, 2026 thru June 30, 2027.

Purpose of Contract: Provide FGDM At a contract maximum of \$36,276

Family Team Meeting at a contract maximum of \$254,368

Family Finding at a contract maximum of \$20,000

CRR at a contract maximum of \$61,676

**Item 6: Stacey Young**

**OAS**

**Synopsis:** Request Commissioners' approval for the renewal of the existing contract with Stacey Young. Contract for the period of July 1, 2026 thru June 30, 2027.

Purpose of Contract: Present nutritional education programs at the senior centers as authorized by the County. County will reimburse \$120 per Nutrition education program. Provider will perform registered dietitian monitoring of meals provided by Nutrition Inc. delivered to the senior centers in Venango County as authorized by the County bi-annually at 3 sites per year at a rate of \$250 per occurrence.

**Item 7: Ashley Mahrs**

**EI**

**Synopsis:** Request Commissioners' approval for the renewal of the existing contract with Ashley Mahrs. Contract for the period of July 1, 2026 thru June 30, 2027.

Purpose of Contract: As authorized to provide: Occupational Therapy, Evaluation and Teaming at \$37.13 per 15-min unit.

**Item 8: Community Services of Venango County**

**MHDS**

**Synopsis:** Request Commissioners' approval for the renewal of the existing contract with Community Services of Venango County. Contract for the period of July 1, 2026 thru June 30, 2027.

Purpose of Contract: The Provider will conduct Consumer Satisfaction Surveys at the rate of \$185.84 per survey, manage and maintain a four-plex apartment building not to exceed \$20,000, manage the Human Services Enclave Program not to exceed \$20,136.  
The provider will be reimbursed to perform Independent Monitoring for Quality surveys of individuals with a disability at the rate of \$706.00 per interview.  
Life Skills Training will also be offered at \$15.00/15 min not to exceed max of \$3,000, manage the Grant Street housing program not to exceed max of \$67,320.00.

**Item 9: Computer Aid, Inc. (CAI)**

**CYFS**

**Synopsis:** Request Commissioners' approval for the renewal of the existing contract with Computer Aid, Inc. (CAI). Contract for the period of July 1, 2026 thru June 30, 2027.

Purpose of Contract: To provide Fiscal Consultant Service at a rate of \$97/hr up to a max of \$11,640.00

To provide Program Consultant Service at a rate of \$113/hr up to a max of \$49,720.00.

**Item 10: accessAbilities**

**EI**

**Synopsis:** Request Commissioners' approval for the renewal of the existing contract with accessAbilities. Contract for the period of July 1, 2026 thru June 30, 2027.

Purpose of Contract: To provide Early Intervention services in Nutrition and Vision supports at the state recommended rate of \$32.72/15-unit.

**Item 11: The Pointe**

**MH**

**Synopsis:** Request Commissioners' approval for the renewal of the existing contract with The Pointe. Contract for the period of July 1, 2026 thru June 30, 2027.

Purpose of Contract: Lease for space for programming on Seneca Street in Oil City at \$1,000.00 per month.

**Item 12: Alternative Living Solutions**

**CYFS**

**Synopsis:** Request Commissioners' approval for the renewal of the existing contract with Alternative Living Solutions. Contract for the period of July 1, 2026 thru June 30, 2027.

Purpose of Contract: To provide transitional living and supervised independent living services at \$307.00 per day per child as determined necessary by the county.

**Item 13: Clarion Area Agency on Aging, Inc.**

**OAS**

**Synopsis:** Request Commissioners' approval for a new contract with Clarion Area Agency on Aging, Inc. Contract for the period of July 1, 2026 thru June 30, 2027.

Purpose of Contract: To provide the following services to older individuals as authorized by the County:

Provider will provide consultant services to Venango County Older Adults Protective Services for complex Protective Service cases as needed and requested by Venango County Older Adults Services at a rate of \$32.92 per hour. Services include counsel and advice.

**Item 14: AVANCO International, Inc.**

**CYFS**

**Synopsis:** Request Commissioners' approval for the renewal of the existing contract with AVANCO International, Inc. Contract for the period of July 1, 2026 thru June 30, 2027.

Purpose of Contract: Venango County portion of CAPS Version 19 Upgrades - \$11,244.02

\*\*This is in addition to original contract #HS1620 of \$76,375.97. Total contract is \$87,619.99\*\*

**Item 15: United way of Venango County and Titusville Region****CYFS**

**Synopsis:** Request Commissioners' approval for the renewal of the existing contract with United way of Venango County and Titusville Region. Contract for the period of July 1, 2026 thru June 30, 2027.

Purpose of Contract: To provide Enrichment Program at \$392.88/child.

**Amendment's****Item 1: Firetree, Ltd.****SUD**

Request Commissioners approval to amend the existing Service Agreement with Firetree, Ltd, date effective July 1, 2026.

Purpose of Amendment: To provide the following service at facility #557054

Non-hospital residential treatment at \$240.64 per day and halfway house 3.1 @ \$175.10 at facility #327030 - halfway house for males @\$171.00 per day

MAT - at actual pharmacy costs (all facilities)

**Item 2: Resolutions Recovery Center, LLC.****SUD**

Request Commissioners approval to amend the existing Service Agreement with Resolutions Recovery Center, LLC., date effective July 1, 2026.

Purpose of Amendment: Provide non-hospital residential @ rate of \$424/day and inpatient detoxification 3.7wm at \$504.00/day

MAT to be provided at actual pharmacy costs

**Item 3: Clearbrook Treatment Centers, LLC dba Huntington Creek Recovery Center****SUD**

Request Commissioners approval to amend the existing Service Agreement with Clearbrook Treatment Centers, LLC dba Huntington Creek Recovery Center, date effective July 1, 2026.

Purpose of Amendment: Provide adolescent detox at \$579.00/day; adolescent non-hospital short term residential treatment at \$472.00/day; adult detox at \$441.00/day

adult non-hospital short term residential treatment at \$425.00/day adult non-hospital residential - co-occurring at \$450.00/day; MAT to be provided at actual pharmacy costs

**Item 4: White Deer Run/Cove Forge****SUD**

Request Commissioners approval to amend the existing Service Agreement with White Deer Run/Cove Forge, date effective July 1, 2026.

Purpose of Amendment: Provide at facility # 601031 non hospital detox at \$371.00/day, non-hospital residential at \$325.00/day, non-hospital res. co-occurring at \$336.00/day -

facility #077009 non hospital detox at \$363.00/day, non-hospital residential at \$303.00/day, non-hospital co-occurring at \$362.00/day, non-hospital detox 3.7 at \$345.00/day and non-hospital detox 3.7 enh at \$370.00/day; MAT at all facilities will be at actual pharmacy cost

**Item 5: Family Services and Children's Aid Society****SUD**

Request Commissioners approval to amend the existing Service Agreement with Family Services and Children's Aid Society, date effective July 1, 2026.

Purpose of Amendment: Provide outpatient services at a rate of \$40.00 per unit, intensive outpatient services at a rate of \$10.87 a unit, RPT services at a rate of \$134.32 for .75 hr individual sessions & \$38.56 for 1-hr group sessions,

jail sessions at a rate of \$70.00 each, emergency housing at a rate of \$50.00/day.

**Item 6: Community Services of Venango County****OAS**

Request Commissioners approval to amend the existing Service Agreement with Community Services of Venango County, date effective July 1, 2025.

Purpose of Amendment: Due to the increase in the quantity of being delivered through Venango County Older Adults and the increase in salaries, benefits and gasoline. The County has agreed to amend the contract by \$13,427.16 for the additional costs incurred.

**Item 7: Stairways Behavioral Health – Gage House Program**

**SUD**

Request Commissioners approval to amend the existing Service Agreement Stairways Behavioral Health – Gage House Program, date effective July 1, 2026.

Purpose of Amendment: To provide non-hospital residential services at a rate of \$362.00/day, MAT at actual pharmacy costs

**Item 8: Oil Region Recovery**

**SUD**

Request Commissioners approval to amend the existing Service Agreement Stairways Oil Region Recovery, date effective July 1, 2026.

Purpose of Amendment: To provide non-hospital detoxification services at a rate of \$416 per day and provide non-hospital residential services at a rate of \$252.00 per day outpatient services \$35.75/15 min unit or group \$10.27/15 min unit; intensive outpatient services \$10.87/15 min unit; all MAT if needed - at actual pharmacy costs

**Item 9: Community Services of Venango County**

**MH**

Request Commissioners approval to amend the existing Service Agreement Community Services of Venango County, date effective July 1, 2025.

Purpose of Amendment: Increase the quantity of required IM4Q Surveys per ODP regulations County will reimburse provider for 38 IM4Q Surveys at \$706 each

Total contract amount: \$26,828.

**Item 10: Stepping Stones at Meadville Medical Center**

**SUD**

Request Commissioners approval to amend the existing Service Agreement Stepping Stones at Meadville Medical Center, date effective July 1, 2026.

Purpose of Amendment: Provide hospital-based withdrawal management (4.0) at a rate of \$658.69 per day and hospital based residential treatment at a rate of \$627.33 per day also medically monitored detox 3.7wm - \$849.00/day; medically monitored detox 3.7 \$807.00 per day; outpatient - ind \$189.74/53 min or more; \$151.58 38-52 min, \$75.81 per 16-34 min and \$10.88 for group outpatient 15 min unit; MAT at actual costs

**Item 11: UPMC Western Behavioral Health at Safe Harbor**

**SUD**

Request Commissioners approval to amend the existing UPMC Western Behavioral Health at Safe Harbor, date effective July 1, 2026.

Purpose of Amendment: Provide outpatient services @ a rate of \$20.00 per 15-min unit and/or MAT at actual pharmacy costs for women and pregnant women within the post-partum period.

**Addendum's**

**Item 1: Community Services of Venango County**

**OAS**

Request Commissioners approval to add an addendum to the existing contract with Community Services of Venango County for the period of July 1, 2026 through June 30, 2027.

The purpose of the Addendum is for the County to reimburse the provider to manage the Health and Wellness Programs for Senior Center individuals of 60 years of age or older. The County will reimburse the Provider up to the amount that the State allows for the 2026-2027 Fiscal year.

**Other ITEMS:****Item 1: Approval of CYFS Resource Family Agreements****CYFS**

Request Commissioners approval to enter SEVEN Resource Family Agreements for the Foster/Kinship Care Program.

- Commissioner Bryan made a motion to approve the above Human Service items (Attachment C), seconded by Commissioner Heffernan, aye all.

**10. FINANCE ADMINISTRATION:**

- Warrants – Attachment D:
- Sugar Valley Lodge Budget Amendment

**Attachment D – Fiscal Warrants**

|              |                       |                           |  |
|--------------|-----------------------|---------------------------|--|
| SP071026     | \$5,600.00            | Non-Human Service Warrant |  |
| 071726       | \$1,180,864.75        | Non-Human Service Warrant |  |
| HS071626     | \$123,678.70          | Human Service Warrant     |  |
| HS071726     | \$364,950.63          | Human Service Warrant     |  |
| SP071426     | \$19,222.44           | Non-Human Service Warrant |  |
| SP071626     | \$10,000.00           | Non-Human Service Warrant |  |
| 072426       | \$1,506,142.54        | Non-Human Service Warrant |  |
| HS072426     | \$463,242.18          | Human Service Warrant     |  |
| SP072726     | \$4,900.00            | Non-Human Service Warrant |  |
| 073126       | \$153,162.45          | Non-Human Service Warrant |  |
| HS073126     | \$254,733.15          | Human Service Warrant     |  |
| OP080326     | \$3,516.83            | Non-Human Service Warrant |  |
| 080726       | \$231,440.55          | Non-Human Service Warrant |  |
| HS080726     | \$127,140.16          | Human Service Warrant     |  |
|              |                       |                           |  |
|              |                       |                           |  |
|              |                       |                           |  |
|              |                       |                           |  |
|              |                       |                           |  |
|              |                       |                           |  |
| <b>TOTAL</b> | <b>\$4,448,594.38</b> |                           |  |

- Commissioner Bryan made a motion to approve the above (Attachment D), seconded by Commissioner Heffernan, aye all.

**Fiscal Agent for NWPAERG (Northwest PA Emergency Response Group)**

No business to be presented

**Fiscal Agent for NWWDB (Northwest Workforce Development Board)**

- Approval of Cleaning Contract

**11. Human Resources:**

- Human Resources Agenda Items for Approval – Attachment E:
- Human Resources Items for Information Purposes – Attachment F:

## Attachment E – Human Resource Agenda Items

### PERSONNEL ACTIONS FOR THE MONTH

#### PROBATIONARY NEW HIRE

| # | Name             | Dept                         | Position                    | Status | Hr/Pay | Group  | Grade | Effective |
|---|------------------|------------------------------|-----------------------------|--------|--------|--------|-------|-----------|
| 1 | Anna Leeds       | 125 Public Defender's Office | Assistant Public Defender   | PF     | 80     | LEXEM  | 2     | 08/17/26  |
| 2 | Crystal Ewing    | 305 Prison                   | Corrections Officer         | PF     | 80     | AFSCME | 11    | 07/20/26  |
| 3 | Evan Porter      | 305 Prison                   | Corrections Officer         | PF     | 80     | AFSCME | 11    | 07/13/26  |
| 4 | Sharon Trousdale | 305 Prison                   | Corrections Officer         | PF     | 80     | AFSCME | 11    | 07/13/26  |
| 5 | Reagan Austin    | 540 MH/DS                    | Service Coordinator - Admin | PF     | 80     | HSNEHR | 3     | 07/20/26  |

#### REHIRE

| # | Name             | Dept       | Position            | Status | Hr/Pay | Group  | Grade | Effective |
|---|------------------|------------|---------------------|--------|--------|--------|-------|-----------|
| 1 | Kimberly Ziegler | 305 Prison | Corrections Officer | PF     | 80     | AFSCME | 11    | 07/20/26  |

#### PROMOTION

| # | Name           | Dept             | Position            | Status | Hr/Pay | Group  | Grade | Effective |
|---|----------------|------------------|---------------------|--------|--------|--------|-------|-----------|
| 1 | Joshua Kriston | From: 305 Prison | Corrections Officer | PF     | 80     | AFSCME | 11    |           |
|   |                | To: 305 Prison   | Corporal            | PF     | 80     | AFSCME | 11    | 06/07/26  |

#### LATERAL TRANSFER

| # | Name              | Dept                               | Position                    | Status | Hr/Pay | Group | Grade | Effective |
|---|-------------------|------------------------------------|-----------------------------|--------|--------|-------|-------|-----------|
| 1 | Audrey McLaughlin | From: 125 Public Defender's Office | Administrative Assistant II | FT     | 80     | NEHR  | 5     |           |
|   |                   | To: 260 District Attorney's Office | Administrative Assistant II | FT     | 80     | NEHR  | 5     | 07/20/26  |

#### REALLOCATION

| # | Name           | Dept                      | Position              | Status | Hr/Pay | Group | Grade | Effective |
|---|----------------|---------------------------|-----------------------|--------|--------|-------|-------|-----------|
| 1 | Amanda Virgile | From: 130 Human Resources | Assistant HR Director | FT     | 80     | EXEM  | 2     |           |
|   |                | To: 130 Human Resources   | Assistant HR Director | FT     | 80     | EXEM  | 3     | 07/19/26  |

#### END OF PROBATION

| # | Name            | Dept       | Position   | Status | Hr/Pay | Group | Grade | Effective |
|---|-----------------|------------|------------|--------|--------|-------|-------|-----------|
| 1 | Justin Plemmons | 305 Prison | Lieutenant | FT     | 80     | NEHR  | 8     | 07/12/26  |

#### SEPARATION OF EMPLOYMENT - RETIREMENT

| # | Name          | Dept                     | Position           | Status | Hr/Pay | Group  | Grade | Effective |
|---|---------------|--------------------------|--------------------|--------|--------|--------|-------|-----------|
| 1 | Martha Shutka | 510 Older Adult Services | Aging Care Manager | FT     | 80     | HSNEHR | 1     | 08/31/26  |

#### SEPARATION OF EMPLOYMENT

| #  | Name             | Dept                      | Position                           | Status | Hr/Pay | Group  | Grade | Effective |
|----|------------------|---------------------------|------------------------------------|--------|--------|--------|-------|-----------|
| 1  | Laura O'Neil     | 110 Commissioners' Office | Administrative Assistant III       | FT     | 80     | NEHR   | 6     | 07/17/26  |
| 1  | Jeff Bailey      | 305 Prison                | Corrections Officer                | PF     | 80     | AFSCME | 11    | 07/10/26  |
| 2  | Jason Batykefer  | 305 Prison                | Warden                             | PF     | 80     | EXEM   | 4     | 07/29/26  |
| 3  | Elizabeth George | 305 Prison                | Corrections Officer                | PF     | 80     | AFSCME | 11    | 07/01/26  |
| 4  | Kyle Hagan       | 305 Prison                | Corrections Officer                | PF     | 80     | AFSCME | 11    | 07/20/26  |
| 5  | Kyle Sanders     | 305 Prison                | Correctional Sergeant              | FT     | 80     | AFSCME | 11    | 06/26/26  |
| 6  | Jessica Elder    | 520 Children & Youth Svc. | Sr. Program Specialist - Diversion | FT     | 80     | HSEXEM | 1     | 07/10/26  |
| 7  | Austin Kupec     | 520 Children & Youth Svc. | CPS/GPS Investigator               | PF     | 80     | HSNEHR | 4     | 07/24/26  |
| 8  | Crystal Mohler   | 520 Children & Youth Svc. | CPS/GPS Investigator               | FT     | 80     | HSNEHR | 4     | 08/06/26  |
| 9  | Ben Coyer        | 605 Park                  | Snack Shack Attendant              | TP     | 80     | NEHR   | 1     | 07/13/26  |
| 10 | Callista Judy    | 605 Park                  | Snack Shack Attendant              | TP     | 80     | NEHR   | 1     | 06/19/26  |
| 11 | Laila Marvin     | 605 Park                  | Snack Shack Attendant              | TP     | 80     | NEHR   | 1     | 07/08/26  |

- Commissioner Bryan made a motion to approve to the above (Attachment E), seconded by Commissioner Heffernan, aye all.

## Attachment F – Row Office Agenda Items

### **PERSONNEL ACTIONS AS A RESULT OF EXISTING VACANCIES**

#### **PROBATIONARY NEW HIRE**

| # | Name         | Dept | Position                                           | Status | Hr/Pay | Group | Grade | Effective |
|---|--------------|------|----------------------------------------------------|--------|--------|-------|-------|-----------|
| 1 | Amelia Scott | 205  | Courts<br>Court Recording Monitor/Transcriptionist | PF     | 80     | NEHR  | 4     | 07/14/26  |

#### **PROMOTION**

| # | Name        | Dept                 | Position                                                                          | Status | Hr/Pay | Group | Grade  | Effective |
|---|-------------|----------------------|-----------------------------------------------------------------------------------|--------|--------|-------|--------|-----------|
| 1 | Tomann Rice | From: 265<br>To: 265 | Prothonotary<br>Prothonotary<br>Bookkeeper<br>First Deputy Prothonotary           | FT     | 80     | NEHR  | 3<br>6 | 07/19/26  |
| 2 | Doug Wester | From: 265<br>To: 265 | Prothonotary<br>Prothonotary<br>Department Clerk II<br>Second Deputy Prothonotary | FT     | 80     | NEHR  | 2<br>4 | 07/19/26  |

#### **PROMOTION / TRANSFER**

| # | Name          | Dept                 | Position                                                                                                        | Status | Hr/Pay | Group | Grade  | Effective |
|---|---------------|----------------------|-----------------------------------------------------------------------------------------------------------------|--------|--------|-------|--------|-----------|
| 1 | Karey Rowland | From: 205<br>To: 260 | Courts<br>Court Recording Monitor/Transcriptionist<br>District Attorney's Office<br>Administrative Assistant II | FT     | 80     | NEHR  | 4<br>5 | 07/20/26  |

#### **LATERAL TRANSFER**

| # | Name              | Dept                 | Position                                                                                                             | Status | Hr/Pay | Group | Grade  | Effective |
|---|-------------------|----------------------|----------------------------------------------------------------------------------------------------------------------|--------|--------|-------|--------|-----------|
| 1 | Audrey McLaughlin | From: 125<br>To: 260 | Public Defender's Office<br>Administrative Assistant II<br>District Attorney's Office<br>Administrative Assistant II | FT     | 80     | NEHR  | 5<br>5 | 07/20/26  |

#### **SEPARATION OF EMPLOYMENT - RETIREMENT**

| # | Name         | Dept | Position                                          | Status | Hr/Pay | Group | Grade | Effective |
|---|--------------|------|---------------------------------------------------|--------|--------|-------|-------|-----------|
| 1 | Kelly Holden | 210  | Domestic Relations<br>Domestic Relations Director | FT     | 80     | EXEM  | 2     | 07/31/26  |

#### **SEPARATION OF EMPLOYMENT**

| # | Name          | Dept | Position                                        | Status | Hr/Pay | Group | Grade | Effective |
|---|---------------|------|-------------------------------------------------|--------|--------|-------|-------|-----------|
| 1 | Alexus Feroz  | 205  | Courts<br>Law Clerk Intern                      | TP     | 80     | NEHR  | 1     | 07/31/26  |
| 2 | Elijah Conley | 240  | MDJ 3-4<br>Legal Secretary II                   | PF     | 75     | NEHR  | 3     | 07/09/26  |
| 3 | Shawn Murray  | 265  | Prothonotary<br>Department Clerk II             | FT     | 80     | NEHR  | 2     | 07/20/26  |
| 4 | Lori Braun    | 270  | Sheriff's Office<br>Administrative Assistant II | PF     | 80     | NEHR  | 5     | 08/14/26  |

**12. Planning Commission:** No business to be presented

**13. Two Mile Run County Park:**

*Kara Kauffman, Park Director, gave an update on park activities:*

- a. Park Updates – There was a 2<sup>nd</sup> Annual Community Fishing Expo on August 1, with about 200 people in attendance. Thursday, August 13<sup>th</sup>, another free beach day planned from 12 noon to 6:00 p.m., Sunday, August 23<sup>rd</sup> will be the last beach day. The "Shine a Light on Suicide" event is scheduled for August, 29. 2026 R100 Archery Shoot Event scheduled for September 11-13. Boo Mile Annual Halloween Event is scheduled for October 23.

**14. County Administration:**

- a. Approval of County Animal Policy
  - Commissioner Bryan made a motion to approve the above, seconded by Commissioner Heffernan, aye all.
- b. Agreement with the City of Oil City and Venango County for the Director of 911
  - Commissioner Bryan made a motion to approve the above, seconded by Commissioner Heffernan, aye all.
- c. Approval of exoneration of real estate taxes for 123 Howard Street, Franklin
  - Commissioner Bryan made a motion to approve the above, seconded by Commissioner Heffernan, aye all.

- d. Revocation of Resolution establishing Venango County Prison Board of Inspectors
  - Commissioner Bryan made a motion to approve the above, seconded by Commissioner Heffernan, aye all.
- e. ScaryTree Acres
  - Commissioner Bryan made a motion to approve the above, seconded by Commissioner Heffernan, aye all.

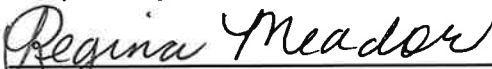
15. Other business: None

16. Public Comment: Question was asked to the Commissioners about the environmental concern of the Scrubgrass Data Center and suggested to the commissioners to watch the Erin Brockovich movie. Commissioner Bryan noted that they have consulted with subject-matter experts and legal counsel to ensure appropriate guidance and directions on protecting the community's water resources, environment, and including noise concern.

17. The meeting adjourned at 5:08 p.m. upon a motion by Commissioner Bryan, seconded by Commissioner Heffernan, aye all.

**NEXT MEETING DATE:** The next public meeting will be held at 2:30 p.m. September 15, 2026, in Room 100 of the Courthouse Annex to conduct county business.

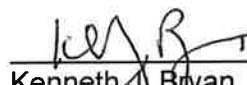
Respectfully submitted,

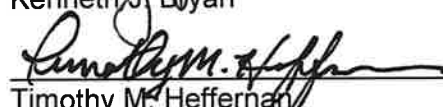


Regina Meador,  
Administrative Assistant

Reviewed by:

\_\_\_\_\_  
Samuel H. Breene

  
\_\_\_\_\_  
Kenneth J. Bryan

  
\_\_\_\_\_  
Timothy M. Heffernan

